

July 7, 2023

American Rescue Plan Act (ARP) Committee Workshop

BE IT REMEMBERED, that on the 7<sup>th</sup> day of July, A.D., 2023 there was held an American Rescue Plan Act (ARP) Committee Workshop of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. ARP detailed balance sheet.
4. Discussion and consideration to obligate extending salaries and fringes for ARP Personnel positions as follows:
  - a. Judge's Administration
  - b. Auditor's Office
  - c. District Attorney's Office
5. Discussion and consideration to obligate Sheriff's Department ARP request as follows:
  - a. Telecommunication System
  - b. Bulletproof Vests
  - c. Patrol Units/Fleet
6. Discussion and consideration to select Facility Upgrade Projects
  - a. Generators
  - b. Tax Office
  - c. Building(s) Construction
  - d. Vehicle Fleet Car Port
7. New ARP Requests as follows:
  1. District Clerk's Office
    - a. Part-time employee for records scanning
    - b. Desk-top computer
  2. County Clerk's Office
    - a. Shelves for filing room
    - b. (3) Desk-top computers
    - c. Canon image PROGRAF TM-305 MFP Z036
8. ADJOURN

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THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,

Eliberto Guerra,

Mario Tijerina,

Henry De La Paz,

Ernesto Garcia,

Annette Hinojosa,

Maria Del Carmen Maldonado,

Elizabeth Rios,

County Judge,

Commissioner, Precinct 1,

Commissioner, Precinct 2,

Commissioner, Precinct 3,

Commissioner, Precinct 4,

County Attorney,

County Auditor,

County Chief Deputy Clerk,

**Absent**

**arrives at 10:08 a.m.**

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

No one signed the sign in sheet

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioners Henry De La Paz and Ernesto Garcia –  
**Absent**

Agenda # 3

ARP DETAILED BALANCE

SHEET

Chairman Guerra, proceeds with the American Rescue Plan Act (ARP) Committee Workshop.

Discussion continues with Jessica Rodriguez, Community Development Specialist on reference to the ARP detailed balance sheet.

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Agenda # 4

DISCUSSION AND CONSIDERATION  
TO OBLIGATE EXTENDING SALARIES  
AND FRINGES FOR ARP PERSONNEL  
POSITIONS AS FOLLOWS:

- A. JUDGE'S ADMINISTRATION
- B. AUDITOR'S OFFICE
- C. DISTRICT ATTORNEY'S OFFICE

Discussion continues on the consideration to obligate extending salaries and fringes for ARP Personnel positions for the following: A. Judge's Administration, B. Auditor's Office and C. District Attorney's Office. District Attorney's Office would still have an estimated amount of \$43,160.00 available from the money that was obligated. Court agrees for District Attorney to use the remaining amount and to be placed on the next Commissioners Court Agenda.

Also for Item B. Auditor's Office is requesting six (6) Laptops.

Agenda # 5

DISCUSSION AND CONSIDERATION  
TO OBLIGATE SHERIFF'S DEPARTMENT  
ARP REQUEST AS FOLLOWS:

- A. TELECOMMUNICATION SYSTEM
- B. BULLETPROOF VESTS
- C. PATROL UNITS/FLEET

Discussion continues on the consideration to obligate Sheriff's Department ARP request as follows: A. Telecommunication System, B. Bulletproof Vests and C. Patrol Units/Fleet. The Court asks Sheriff Joe Salazar to list his priority list: 1. Bulletproof Vests for estimated amount of \$43,730.71, 2. Negative Pressure Cell, 3. Telecommunication System with portable radios for estimated amount of \$397,920.06 and 4. Patrol Units/Fleet possibility of leasing the patrol units. The Committee will follow up with the Sheriff on reference to his priority list.

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Agenda # 6

DISCUSSION AND CONSIDERATION  
TO SELECT FACILITY UPGRADE  
PROJECTS:

- A. GENERATORS
- B. TAX OFFICE
- C. BUILDING(S) CONSTRUCTION
- D. VEHICLE FLEET CAR PORT

Discussion continues on the consideration to select Facility Upgrade Projects: A. Generators, B. Tax Office, C. Building(s) Construction and D. Vehicle Fleet Car Port.

As per Jessica Rodriguez the estimated costs are for the following:

- A. Generator for the Administration Building \$200,000.00
- B. Tax Office Roof Repairs \$23,400.00
- C. Building(s) Construction \$7,475.00

Total roof repairs is \$30,875.00 for Tax Office and Extension Office

D. Vehicle Fleet Car Port is to park the County Vehicles a quote is still needed

L&A Homes estimate of \$27,400.00 to repair Bird Center. Also, to remove the Play Ground and Dock.

Chairman Guerra, comments about a drive thru window installed at the Tax Office.

Sheriff's Department – roof metal replacement

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**The following Commissioners Court Minutes were taken by County Clerk, Susana R. Garza.**

Agenda # 7

NEW ARP REQUESTS AS FOLLOWS:

1. DISTRICT CLERK'S OFFICE
  - A. PART-TIME EMPLOYEE FOR RECORDS SCANNING
  - B. DESK-TOP COMPUTER

Discussion continues on the consideration of new ARP Requests for the following: District Clerk's Office for A. Part-Time Employee for records scanning and B. Desk-Top Computer. Court agrees for Item B. to be place on the next Commissioners Court Agenda.

2. COUNTY CLERK'S OFFICE
  - A. SHELVES FOR FILING ROOM
  - B. (3) DESK-TOP COMPUTERS
  - C. CANON IMAGE PROGRAF TM-305 MFP Z036

Discussion continues on the consideration of new ARP Requests for the following: County Clerk's Office for A. Shelves for filing room, B. (3) Desk-Top Computers and C. Canon Image PROGRAF TM-305. Court agrees for Items B. and C. to be place on the next Commissioners Court Agenda.

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.